



**TOWN OF DOVER**  
**MAYOR AND BOARD OF ALDERMEN**  
**CAUCUS MEETING MINUTES**  
**September 11, 2012 7:00 PM**

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

Mayor Dodd asked for a moment silence to honor all of the brave souls and for everyone who made the ultimate sacrifice and service to our country on this anniversary of September 11<sup>th</sup>. He also asked for a moment of silence in memory of Mark Jaeger, Recreation Commissioner. Mayor Dodd expressed that his thoughts and prayers are with the Jaeger family.

**ROLL CALL:**

Present: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Absent: Alderman Timpani & Alderwoman Romaine

Also present were Attorney Downs, Administrator Close and Municipal Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

**MUNICIPAL CORRESPONDENCE:**

1. Ordinance from the Borough of Rockaway, Amending Chapter 172, Zoning
2. Public Hearing Notice (Town of Dover Bd. of Adjustment): Application by Regency Grande Nursing Home, LLC seeking a variance to a town sign ordinance
3. Invitation to the NJ Natural Gas Customer & Energy Forum 2012 on Thurs., October 4, 2012
4. Letter from NJ Natural Gas re: Low Income Home Energy Assistance Program (LIHEAP) will be accepting applications for the 2012-2013 heating season

**CONSENT AGENDA**

1. Resolution Awarding Bid for E. Mc Farlan Street Area Roadway Improvements to Mark Paving Co., Inc.
2. Resolution Awarding Bid for Leonard Street Roadway Improvements to Cedar Contracting Co., Inc.
3. Resolution Authorizing Disposal of Junk Vehicles
4. Resolution Approving Raffle License – Schedule A

Mayor Dodd noted that resolution # 3 on the consent agenda is for municipal vehicles that no longer have any value to be auctioned. He noted that there also has been a request from Chief Mattison to use the vehicles for training purposes.

**ORDINANCE FOR FIRST READING**

1. Ordinance #15-2012 – Establishing a Stop Sign on Sussex Street & Roswell Street

Mayor Dodd expressed the need for a stop sign when exiting the Department of Public Works building as it is a safety issue.

**ORDINANCE FOR SECOND READING/PUBLIC HEARING**

1. Ordinance #14-2012 – Amending & Supplementing Chapter 72, Salaries & Compensation – Public Safety Director

**AGENDA ITEMS:**

**RESOLUTIONS**

1. Resolution Approving Bills List
2. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for July 24, 2012
3. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for August 14, 2012
4. Resolution Approving Mayor & Board of Aldermen Meeting Minutes for August 16, 2012
5. Resolution Approving Salary Resolution – Public Safety Director

**REGULAR MEETING MINUTES**  
**September 11, 2012**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:11 pm

**ROLL CALL**

Present: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd

Absent: Aldermen Timpani & Alderwoman Romaine

Also present were Attorney Downs, Administrator Close and Clerk Verga

Clerk Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to public.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

Mayor Dodd explained that the personnel committee has conducted interviews for the public safety director position. The recommendation from the committee was unanimously, to hire Mr. Richard Rosell. Alderman Visioli provided details on the process for hiring the public safety director.

Mayor asked that ordinance #14-2012 be read for second reading.

**ORDINANCE FOR SECOND READING**

**ORDINANCE NO. 14-2012**

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 72, SALARIES AND COMPENSATION**

**BE IT ORDAINED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. "Salaries and Compensation for Certain Employees" is hereby amended and supplemented by the following:

CHAPTER C.

SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES

1. Effective September 1, 2012 as indicated below, salaries, compensation or fees are hereby established for the following named officers, employees or positions in the Town of Dover at the rate of or within the salary ranges listed.

B. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

C. This ordinance shall take effect immediately upon final passage and publication.

**Job Title Non-Union**

Public Safety Director	\$ 90,000	\$ 120,000
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**Alderman Visioli has moved the ordinance be adopted and duly seconded by Alderwoman Blackman and passed for second reading by the following roll call vote.**

Mayor Dodd opened that meeting to public

**DEBBIE MANTINI** – 305 E. Mc Farlan Street – She wanted to know if Mr. Rosell would be part of the police department. Mayor Dodd explained that Mr. Rosell is the department head for police, fire and the office of emergency management. Mrs. Mantini asked if Mr. Rosell needed to have a residency requirement. Mayor Dodd expressed that there was no residency requirement.

Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.



Clifton, New Jersey 07013 in the amount of \$390,217.60; and

**WHEREAS**, the project will be funded with \$380,000.00 from the Department of Community Affairs Small Cities Grant Program Account G-01-12-707-301 and \$36,617.60 from Capitol Account C-04-55-925-002; and

**WHEREAS**, the \$416,617.60 does not include police traffic directors.

**NOW THEREFORE**, it is hereby **RESOLVED** by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The bid of in the amount for \$390,217.60 from Mark Paving Co., Inc. is hereby accepted; and
2. The Mayor and Clerk are hereby authorized to execute a contract with Mark Paving Co., Inc. after the approval of the New Jersey Department of Community Affairs in the amount of \$390,217.60.

**Alderman Visioli has moved the foregoing resolution be tabled and duly seconded by Alderman Rutan and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd**  
**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**AWARDING BID FOR LEONARD STREET ROADWAY IMPROVEMENTS**

**WHEREAS**, the Town of Dover solicited bids for Leonard Street Roadway Improvements; and

**WHEREAS**, bids were received on September 5, 2012; and

**WHEREAS**, the three lowest bidders submitted bids as follows:

- |   |                   |
|---|-------------------|
| A. Cedar Contracting Co., Inc., 621 N. Union Ave., Hillside, NJ 07205     | \$ 220,419.50     |
| B. Haskell Paving, Inc., 30 Greenwood Lake Tpke., Ringwood, NJ 07456      | \$ 232,807.00     |
| C. Cifelli & Son Gen. Construction, Inc., 4 Coppola St., Nutley, NJ 07110 | \$ 235,035.75 and |

**WHEREAS**, the Municipal Engineer recommends awarding the contract to Cedar Contracting Co., Inc., located at 621 N. Union Ave., Hillside, NJ in the amount of \$220,419.50; and

**WHEREAS**, the Engineering estimate for the project by the Town was \$227,620.25; and

**WHEREAS**, the project will be funded with \$100,000.00 from the New Jersey Department of Transportation Fiscal Year 2012 Municipal Aid Program and Capitol Account C-04-55-925-002; and

**NOW THEREFORE**, it is hereby **RESOLVED** by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The bid of in the amount of \$220,419.50 for Cedar Contracting Co., Inc. is hereby accepted; and
2. The Mayor and Clerk are hereby authorized to execute a contract with Cedar Contracting Co., Inc. in the amount of \$220,419.50.

**Alderman Visioli has moved the foregoing resolution be tabled and duly seconded by Alderman Rutan and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd**  
**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**AUTHORIZING DISPOSAL OF JUNK VEHICLES**

**WHEREAS**, there exists various junk vehicles as per Schedule A; and

**WHEREAS**, these vehicles are not repairable; and

**WHEREAS**, the town mechanic has certified that the vehicle is of no value other than junk; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover that the vehicles listed on Schedule A be disposed of as junk as soon as possible.

Schedule A

1988 Dodge 350 Truck	22247	1987 Ford Truck	46024
2001 Ford Crown Vic	16341	1983 Int Dump Truck	24576
1988 Int TRT	45128	1995 Ford Crown Vic	57357
2007 Ford Crown Vic	42376	1999 Ford Crown Vic	67687
2003 Ford Crown Vic	40456	1994 Ford Bus	27275
1996 Cushman	01479		

**Alderman Visioli has moved the foregoing resolution be tabled and duly seconded by Alderman Rutan and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd**  
**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE TOWN OF DOVER APPROVING OF RAFFLE LICENSES**

**WHEREAS**, the below listed organizations have applied for a Raffle/Bingo License; and

**WHEREAS**, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

Schedule A

**American Legion/William H. Baker Pot #27**  
to be held on Wednesdays from October 24, 2012 to October 16, 2013  
(BINGO)

**Alderman Visioli has moved the foregoing resolution be tabled and duly seconded by Alderman Rutan and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd**  
**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: None**

**ORDINANCE FOR FIRST READING**

**ORDINANCE NO. 15-2012**  
**ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**ESTABLISHING STOP SIGNS ON SUSSEX STREET AND ROSWELL STREET**

Be it **ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. Pursuant to N.J.S.A. 39:4-8b(1)c, there is hereby established a stop intersection at the Dover Municipal Public Works Facility at its intersection with Sussex Street. The proposed stop sign shall be located at the exit to the Public Works Facility at its intersection with Sussex Street.
2. Pursuant to N.J.S.A. 39:4-8b(1)c, the established stop intersection on Roswell Street at its intersection with North Sussex Street is hereby abolished.
3. This ordinance shall be submitted to the Municipal Engineer and he shall, under his seal as a licensed professional engineer, certify to the governing body of Dover that the signs and their placement have been approved by the engineer after investigation of the circumstances, and that it appear to the engineer to be in the interest of safety and expedition of traffic on the public highways and conforms to the current standards prescribed by the manual of the

uniform traffic control devices for streets and highways as adopted by the Commissioner of Transportation, all as required by N.J.S.A. 39:4-8.

4. A certified copy of the adopted ordinance shall be transmitted by the Clerk of the Town of Dover to the Commissioner of Transportation within 30 days of adoption together with the certification of the Municipal Engineer, requesting the Commissioner's approval of the Ordinance. Upon approval of the Commissioner, the Dover DPW is hereby authorized to install said signage pursuant to this ordinance.

5. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

6. If any section, subsection, sentence, clause, phrase, or portion of the ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

7. The Ordinance shall not take effect until it is approved by the Commissioner of Transportation of the State of New Jersey.

**Alderman Noriega has moved the ordinance be adopted and duly seconded by Alderman Picciallo and passed for first reading by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd**  
**Nays: None      Absent: Alderman Timpani & Alderman Romaine      Abstained: None**

## **RESOLUTIONS**

### **BILL LIST RESOLUTION**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$1,867.58
CURRENT ACCT claims in the amount of:	\$423,014.35
GENERAL CAPITAL ACCT claims in the amount of:	\$1,933.10
WATER UTILITY ACCT claims in the amount of:	\$61,731.07
WATER UTILITY RESERVE ACCT claims in the amount of:	\$304.70
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$3,647.96
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$475.99
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$19,693.12
COAH TRUST Acct claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b>\$512,667.87</b>

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$292,487.06
WATER UTILITY ACCT claims in the amount of:	\$21,157.17

PARKING UTILITY ACCT claims in the amount of:	\$2,543.17
PAYROLL AGENCY ACCT claims in the amount of:	\$155,965.08
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$40.81
<b>TOTAL CLAIMS PAID</b>	<b>\$472,193.29</b>
<b><i>TOTAL BILL LIST RESOLUTION</i></b>	<b><i>\$984,861.16</i></b>

**Alderman Blackman has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan and Noriega**  
**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: Mayor Dodd**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**July 24, 2012 – Caucus & Regular**

**Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd**  
**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**August 14, 2012 – Caucus & Regular**

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd**  
**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: None**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES**

**WHEREAS**, In accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

**WHEREAS**, The Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

**August 16, 2012 – Special Meeting**

**Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Blackman, Downs, Rutan, Noriega and Mayor Dodd**

**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: Alderman Picciallo**

**PUBLIC COMMENTS**

**RUPPERT GONZALEZ** – 88 Park Ave – He noted the problem with the drainage on Park Avenue which is causing the road to deteriorate. Mayor Dodd noted that they will check with the Town Engineer.

**MARIE TAMBINI** – 10 E. Blackwell Street – She thanked everyone for the senior picnic and expressed that it was a great event.

**DEBBIE MANTINI** – 305 E. Mc Farlan Street – She expressed that there has never been an amendment to the ordinance for the town administrator’s residency requirement. Mayor Dodd noted that the contract states that the administrator is allowed to live outside of the jurisdiction. She wanted to know if an amendment was needed to change the ordinance. Attorney Downs will review the ordinance and provided an opinion to the Mayor.

**Motion to adjourn made by Mayor Dodd at 7:27 pm,  
and duly seconded by Alderman Visioli passed by the following voice vote.**

**Ayes: Aldermen Visioli, Picciallo, Blackman, Downs, Rutan, Noriega and Mayor Dodd**

**Nays: None      Absent: Alderman Timpani & Alderwoman Romaine      Abstained: None**

**Respectfully submitted,**

**Margaret J. Verga, Municipal Clerk**